



**American Society of Landscape Architects
Minnesota Chapter
Executive Committee Meeting
Thursday, August 11, 2011**

Executive Committee Members and Others Present:

Bruce Lemke – President
Craig Wilson – President-Elect
Richard Murphy – Past President
Chris Behringer – Secretary
Ted Lee – Treasurer
Mike McGarvey – Trustee
Erica Christenson – Director of Communications
Anna Claussen – Director of Education and Professional Development

Absent:

Kathy Aro – Executive Director
Roger Martin – Fellow Representative
Laura Detzler – Director of Programs
Carrie Christensen – Director of Public Relations
Cindy Zerger – Co-Director of Awards & Banquet
Adam Arvidson - SCAPE magazine editor
Prescott Morrill – Student Chapter President
Heidi Bringman – ASLA - Duluth

-
- I. Call to order
 - II. Action Items
 - i. Approval of July meeting minutes: Richard Murphy motioned to approve the minutes of the July 2011 Executive Committee meeting. Ted Lee seconded the motion, and the motion passed.
 - III. Reports
 - A. Director of Public Relations (Carrie Christensen absent)
 - i. No report
 - B. Director of Programs (Bruce Lemke reporting for Laura Detzler)
 - i. Golf outing on schedule for Thursday, August 18, 2011. It appears to be a smaller turnout than usual.
 - C. Trustee (Mike McGarvey)
 - i. August 12, 2011 is the last day to sign up for Committee's at National.
 - ii. Fall meeting attendance numbers are looking good.
 - iii. National Executive Vice President Position is open, trustees vote this position.

- D. Communications (Erica Christenson)
 - i. Focus is on National Landscape Architecture Advocacy Day, Wednesday, August 17, 2011. A press release has been sent out on the launch of Spring Lake's Floating Islands.
 - ii. ASLA-MN's new blog invites members and the landscape architecture community an opportunity to comment, post, and advocate for all things landscape architecture in Minnesota and beyond.
- E. Secretary (Chris Behringer)
 - i. Voting is under way and is open until 5:00 p.m. Monday September 8th, 2011.
- F. Education and Professional Development (Anna Claussen)
 - i. Volunteers for the floating islands install on August 15th and 16th will receive 1 CEU.
- G. Treasurer (Ted Lee)
 - i. Current balance is \$41, 143.72.
 - ii. There is currently \$6,000 out there to be added to ASLA-MN balance. The \$6,000 is mostly vendors fees, our vendors contribute largely to ALSA-MN.
 - iii. Richard Murphy made a motion to contribute funds per the ASLA-MN Floating Island Budget presented, \$915.00 +/-, to be used for printing, beverages and food, Ted Lee seconded the motion, and the motion passed.
- H. President (Bruce Lemke)
 - i. The MPRB is looking to place a new dog park within park system. The Theodore Wirth House park area is one of the sites. Joan Berthiaume has asked that we write a letter to MPRB and not support the site. It is decided we will do nothing.
 - ii. The new Executive Committee Structure was discussed. In order to approve this change ASLA-MN needs to make a by-law change. Richard Murphy proposed the initial change. Bruce Lemke our current president will sponsor the by-law amendment. Richard Murphy made a motion to accept changes on the Executive Committee structure, Mike McGarvey seconded the motion, and the motion passed. Richard Murphy is going to prepare amendment with Mike McGarvey based on the format National uses. The committee to review amendment is comprised of Richard Murphy, Mike McGarvey and Chris Behringer.
 - iii. It is the intention of Bruce Lemke and this executive committee to roll-out new strategic plan at our annual meeting in October.
- I. Awards & Banquet (Cindy Zerger absent)
 - i. No report.
- J. Executive Director (Kathy Aro absent)
 - i. Kathy to report on Town & Country vs Minnesota History Center venue for the annual Awards Banquet. A date needs to be selected soon.
- K. Fellows (Roger Martin absent)
 - i. No report.

- L. President-Elect (Craig Wilson)
 - i. Minneapolis Riverfirst Development Initiative would like ASLA-MN to draft a letter in support of the Riverfirst project.
 - ii. The launch of Spring Lake's Floating Islands for National Landscape Architecture Advocacy Day, Wednesday, August 17, 2011 is already scheduled for a lot of PR. ASLA-MN is launching 7 islands at 90 SF +/-.
The preparation and partners for this project has made it all come together.
- M. Past President (Richard Murphy)
 - i. No report.
- IV. Next meeting, Thursday, September 1, 2011 at 4 - 6 pm at AIA, International Market Square, Minneapolis
- V. Adjourn at 5:30 pm – A motion to adjourn was made by Ted Lee and seconded by Anna Claussen, motion passed.